



social development

MPUMALANGA PROVINCE  
REPUBLIC OF SOUTH AFRICA

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Departement van Maatskaplike  
Ontwikkeling

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The Executive Director  
SAYM Rehabilitation Centre  
Plot 195  
Renosteskop  
Uitkyk  
Mbombela  
1200

**Date : 12 September 2017**

**Attention: Mr MA Sigudla**

**SUBJECT: APPLICATION FOR REGISTRATION OF SAYM TREATMENT CENTRE IN TERMS OF PREVENTION OF AND TREATMENT FOR SUBSTANCE ABUSE ACT NO 70 OF 2008**

The above bearers reference that the Department of Social Development has receive your application for registration as an inpatient treatment centre in terms of The Prevention of and Treatment of Substance Act No 70 of 2008. The treatment centre is intending to register for 40 beds i.e. 30 males and 10 females. Please note that in order for your application to be considered for assessment and registration the following documents are required i.e.

- Means test
- Feasibility study
- Constitution
- Rezoning certificate/ letter confirming whether rezoning of land is possible
- Local Authority building plans/schematic sketch of building
- Daily programme
- House rules for residents
- Admission criteria
- Medical and psychiatric treatment policy
- Management structure and staff component
- Nutritional programme
- Fee structure
- Business plan

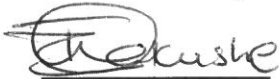
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- Proof of lease agreement
- Treatment programme

The organisation is also requested to ensure that its policies are signed by the Board of Directors or Management board. An official from the Department in the Ehlanzeni district from the Mbombela sub district office will be assisting your organisation with the registration processes. The assessment and registration process will be conducted within the period of 90 days of receipts of the letter.

If you have any enquiries or queries please feel free to contact the local office

Your Sincerely



**MAKUSHE ZI**

**PROGRAM MANAGER: SUBSTANCE ABUSE SERVICES**